

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
<p>Meeting date: 6th January 2011* Reports required by 19th December 2010 This meeting is the Scrutiny Board meeting which was scheduled for the 13th December which was postponed due to the fact that the Government delayed the announcement of the Budget allocation.</p>			
<p>Initial Draft Report for Pre Meeting Inquiry on Gypsy and Travellers site provision within Leeds</p>	<p><i>PRE MEETING ONLY</i> To consider the Working Group's draft report and recommendations on gypsy and travellers site provision within Leeds.</p>	<p>The terms of reference for this inquiry were considered by the Scrutiny Board on 11th October 2010.</p>	<p align="center">RP</p>
<p>Initial Budget Proposals by the Executive Board for 2011/12</p>	<p>To consider the Executive Board's initial budget proposals for 2011/12 to be published on 15th December 2010</p>	<p>The Scrutiny Board is invited to comment on the Executive Board's proposals by 21st January 2011.</p>	<p align="center">RP/DP</p>
<p>Variances against Departmental Budget</p>	<p>To receive a report on variances against departmental budget for 2010/11 (Months 7 & 8)</p>	<p>The Board agreed in September 2010 to receive regular updates on variances against the departmental budget for the main vote heads.</p>	<p align="center">PM</p>
<p>Formal Responses to Previous Scrutiny Inquiry Worklessness</p>	<p>To consider the formal response to the Board's inquiry into Worklessness.</p>	<p>To be considered after the spending review announcement. The Director would like to report on this to the full Scrutiny Board now on 6th January 2011.</p>	<p align="center">DP</p>

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Formal Responses to Previous Inquiry IOM	To consider the formal response to the Board's previous inquiry into Integrated Offender Management. (IOM).	To consider comments from all our partner.s	DP
Possible Inquiry on acquisitive crime with focus on domestic burglary	The Chief Officer, Community Safety, Superintendent Simon Whitehead has been invited to attend the meeting to talk about the performance indicators and respond to members questions in order to determine whether to undertake an inquiry on this issue.	The Scrutiny Board was asked to agree an inquiry on this issue but Members requested to meet with the relevant officer to discuss this further, particularly as burglary figures have reduced.	PM
Meeting date: 17th January 2011		Reports required by 21st December 2010	
Possible Inquiry on acquisitive crime with focus on domestic burglary	To consider terms of reference for an inquiry on high levels of burglary in parts of the city subject to the outcome of the meeting with the Chief officer , Community Safety	Improvement priority creating safer environment by tackling crime Crime and Disorder responsibility	RP
Recommendation Tracking	This item tracks progress with previous Scrutiny recommendations on a quarterly basis		MSR

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Vision, LSP and Business Plan priorities	Agree composite response to go to Executive Board.	This could be moved to the February Board meeting	RP
Variances against Departmental Budget	To receive a report on variances against departmental budget for 2010/11.	The Board agreed in September 2010 to receive regular updates on variances against the departmental budget for the main vote heads.	PM
Session 3 - Inquiry on Gypsy and Travellers site provision within Leeds	To consider the Board's final draft report and recommendations on gypsy and travellers site provision within Leeds.	The terms of reference for this inquiry were considered by the Scrutiny Board on 11 th October 2010.	RP
Meeting date: 14th February 2011		Reports required by 26th January 2011	
Variances against Departmental Budget	To receive a report on variances against departmental budget for 2010/11.	The Board agreed in September 2010 to receive regular updates on variances against the departmental budget for the main vote heads.	PM

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 14th March 2011		Reports required by 23rd February 2011	
Performance Management	To consider Quarter 3 information for 2010/11 (Oct-Dec)	All Scrutiny Boards receive performance information on a quarterly basis.	PM
Variances against Departmental Budget	To receive a report on variances against departmental budget for 2010/11.	The Board agreed in September 2010 to receive regular updates on variances against the departmental budget for the main vote heads.	PM
City Priority Plans and Corporate Plans	To consider a report on the City Priority Plans and Corporate Plans	This was deferred from the November 2010 meeting due to uncertainty over the budget announcement	DP
Meeting date: 11th April 2011		Reports required by 23rd March 2011	
Annual Report	To agree the Board's contribution to the annual scrutiny report.		
Variances against Departmental Budget	To receive a report on variances against departmental budget for 2010/11.	The Board agreed in September 2010 to receive regular updates on variances against the departmental budget for the main vote heads.	PM

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Key:

CCFA / RFS – Councillor call for action / request for scrutiny	B – Briefings (Including potential areas for scrutiny)
RP – Review of existing policy	SC – Statutory consultation
DP – Development of new policy	CI – Call in
MSR – Monitoring scrutiny recommendations	PM – Performance management

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Suggested Areas for Scrutiny Currently Unscheduled			
Procurement of the Grounds Maintenance Contract for 2011	To continue to oversee the procurement process for the new grounds maintenance contract.	The Board produced an interim Statement in January 2010 with a view to continuing to oversee the procurement of the new grounds maintenance contract.	RP
Vacant Housing	To consider a report on vacant housing	To determine whether the Board wishes to undertake a review of this matter	RP